

EXERCISE THE RIGHT TO RECTIFICATION

CONTROLLER DATA

Name/Company: _____, Address of the Office or Service
where the right of Erasure is exercised: Street: _____, Number: _____,
Postal Code: _____, City: _____, Province: _____, Country: _____.

INTERESTED PARTY DATA/LEGAL REPRESENTATIVE DATA

Name: _____
Address: _____
Identification Number: _____, E-mail: _____.

By means of this document, I exercise my right to rectification, in accordance with the provisions of Article 16 of the Regulation (EU) 2016/679, of the European Parliament and of the Council, of 27 April 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data.

REQUEST

That the rectification of my personal data be agreed upon, that it be carried out within a period of one month from the receipt of this request, and that I may be notified, in writing, of the result of the rectification carried out.

Personal Data on which I request the right of rectification:

That, in the event that it is agreed that is not appropriate to carry out the requested rectification, it is communicated to me with the reasons, in order to, where appropriate, claim before the corresponding Control Authority.

Likewise, in the event that my personal data have been communicated by that Controller to others, this rectification is also communicated to them.

In: _____, Date: _____

Signed by: _____

INSTRUCTIONS

1.- This requested form will be used in the event that inaccurate or incomplete data must be rectified by the Controller.

2.- To prove the inaccurate or incomplete nature of the data being processed, it is necessary to provide the documentation that proves it to the Controller.

3.- It will be necessary to provide a photocopy of the Identification Card or the equivalent document that proves your identity and is considered valid in law, in those cases in which the Controller has doubts about his/her identity. In the event of acting through legal representation, an Identification Card and a document accrediting the representative's representation must also be provided.

4.- The Spanish Agency for Data Protection does not have your personal data and can only provide the contact details of the Data Protection Delegates of the entities obliged to designate one that have communicated their appointment to the Agency. You can also provide these contact details regarding those entities that have voluntarily designated a Delegate and have communicated it.

5.- The owner of the personal data subject to treatment must go directly to the public or private body, company or professional that they presume or are certain that possess his or her data.

6.- In order for the Spanish Data Protection Agency to process your claim in the event that your request to exercise the right to rectification has not been met, it is necessary that one month has elapsed since the submission of the request for which the right to restriction is exercised, and that one of the following documents be provided, together with the document that, if applicable, has been received from the data controller:

- × The refusal of the Controller to rectify the treatment of the requested data
- × A copy, stamped by the Controller, of the rectification request form
- × A copy of the rectification requested form, stamped by the post office or copy of the receipt of the shipment by certified mail
- × Any other means of proof provided by the Controller and from which receipt of the request can be deduced